

DDA Registry
File Personnel 17

DDA 77-2825

18 May 1977

MEMORANDUM FOR: Director of Central Intelligence

FROM: John F. Blake
Deputy Director for Administration

SUBJECT: Activities of Retirement Counseling and
Employment Assistance Branch, OP

1. Action Requested: None; for information only.

2. Background: I believe the attached informal report to me from the Director of Personnel will serve as an excellent vehicle to make you aware of this particular segment of our activity.

/s/ Jack Blake

John F. Blake

Attachment:

Memo dtd 13 May 77 to DDA fr D/P,
subj: Statistical Summaries -
Retirement Counseling and Employ-
ment Assistance Branch (complete with all three atts)-DDA 77-2765)

Distribution:

Orig - DCI
1 - DDCI
1 - ER

✓ - DDA Subject w/cy of Att
1 - DDA Chrono
1 - JFB Chrono

DDA:JFBBlake:kmg (18 May 77)

DDA 77-2825

18 May 1977

MEMORANDUM FOR: Deputy Director for Operations

FROM: John F. Blake
Deputy Director for Administration

Bill:

I thought you would be interested in receiving the attached report to me from Fred Janney. I can envision several ways in which it might be of benefit to you at this time.

/s/ Jack Blake

John F. Blake

Attachment

Memo dtd 13 May 77 to DDA
fr D/P, subj: Statistical
Summaries - Retirement Counseling
and Employment Assistance Branch (complete with all three atts)--DDA 77-2765

Distribution:

Orig - DDO

- ☒ - DDA Subject w/cy of Att
- 1 - DDA Chrono
- 1 - JFB Chrono

DDA:JFBBlake:kmg (18 May 77)

DDA 77-2825

18 May 1977

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Science and Technology

FROM: John F. Blake
Deputy Director for Administration

Gentlemen:

I forward to you a report to me from Fred Janney showing some activities of the Retirement Counseling and Employment Assistance Branch. I believe you will find it of interest.

/s/ Jack Blake
John F. Blake

Attachment

Memo dtd 13 May 77 to DDA fr D/P,
subj: Statistical Summaries -
Retirement Counseling and Employ-
ment Assistance Branch (less att III of report)--DDA 77-2765

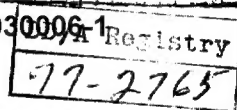
Distribution:

Orig - DDI
1 - DDS&T

1 - DDA Subject w/cy of Att
1 - DDA Chrono
1 - JFB Chrono

DDA:JFBlake:kmg (18 May 77)

PERS 77-1554



13 MAY 1977

MEMORANDUM FOR: Deputy Director for Administration

FROM : F. W. M. Janney
Director of Personnel

SUBJECT : Statistical Summaries - Retirement
Counseling and Employment Assistance
Branch

Jack:

1. Forwarded herewith, for your information, are three reports which show the activities and rate of effectiveness of our employment assistance function. The subject line on each report describes the substance of the report.

2. In all cases the rate of effectiveness was determined by relating actual "placements" to the number of active, persistent job-seekers; in the parlance of the "outplacement" business, such persons are referred to as "real" clients. In arriving at the rate of effectiveness, we have not included the number of clients who wanted only counseling or testing or assistance in preparing a resume and who did not work actively with the counselors in looking for employment.

3. Please note the increased interest by DDO employees, as reflected in the DDO Statistical Summary. In the 15 months from July 1975 through September 1976, 48 DDO-ers were clients; just about the same number were clients for the following seven months, half the previous period.

(Signed) F. W. M. Janney
F. W. M. Janney

Atts

Distribution:

Orig & 1 - Addressee
1 - D/Pers
1 - C/RCEAB via C/RAD
2 - DD/Pers/SP

STATINTL DD/Pers/SP/ [redacted] gec (12 May 77)

I.

RCEAB's Statistical Summary for
1 July 1975 - 30 September 1976
(15 months)

Clients carried over from FY-75	140
New cases in FY-76 and TQ	312
Number of "real" participating clients with whom the Branch worked during FY-76	193
Number of clients hired in FY-76	52

Effectiveness rate: 1 out of 3.7 hired

Active clients on hand as of 30 September 1976	98
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II.

RCEAB's Statistical Summary for
1 October 1976 - 30 April 1977
(7 months)

Clients carried over from 30 September 1976	98
New cases during period	184
Number of total interviews	419
Number of company contacts	142
Number of clients hired	35

Effectiveness rate: 1 out of 3.37 hired

Active clients on hand as of 30 April 1977	83
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III.

DDO Statistical Summary

1 July 1975 - 30 September 1976 (15 months)

Number of persons seen (new cases)	48
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Number who obtained jobs	16
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Effectiveness rate: 1 out of 3 hired

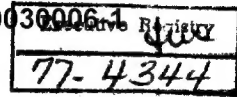
1 October 1976 - 30 April 1977

Number of persons seen (new cases)	45
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Number who obtained jobs	10
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Number who wanted counseling, information only	14
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Effectiveness rate: 1 out of 3.1 hired



✓ DDA 77-2825

18 May 1977

27 JUN 1977

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Deputy Director for Administration
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John F. Blake

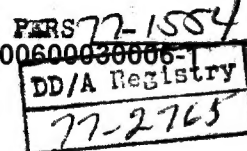
STATINTL

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Retirement Counseling and Employ-
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F. W. M. Janney

STATINTL

Atts

*IT WOULD BE INTERESTING
TO KNOW THE DEGREE OF
SUCCESS IN PLACING DDO
RETIREES.*

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